

# ANJUMAN-E-GHAMKHAWRAN-E-ABBAS

(AGA ISLAMIC ORGANIZATION, INC.)

5064 Lawrenceville Highway Lilburn, Georgia, 30047

Tel: (404) 277-5295 or (678)755-0832.

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## CONSTITUTION

### ➤ ARTICLE 1: ORGANIZATION NAME

I.1) The Organization shall be called the (Anjuman-e-Ghamkhawran-e-  
Abbas) AGA Islamic Organization, Inc.

### ➤ ARTICLE 2: NATURE

2.1) The Organization shall be a non-profit Organization.

➤ *ARTICLE 3: HEADQUARTERS*

3.1) The Organization's location for the management and administrative activities and maintenance of all documents and records shall be at the following address:

5064 Lawrenceville Hwy.

Lilburn GA. 30047

➤ *ARTICLE 4: PURPOSE*

4.1) Azadari: To carry out all activities of Azadari (Shahadat and Wiladat) of all Masoomin.

4.2) Namaz: Facilitate for daily, weekly and yearly congregation.

4.3) School: Provide service for Islamic studies and recitation of Quran, in accordance with Fiqah-e-Jaffaria, to children of all faiths.

4.4) Research: Provide education and research facility for the promotion of the teachings of I4 Masoomin.

4.5) Cemetery: Establish and maintain a Muslim Cemetery. Day to day activities will be managed by the Organization's Management Committee.

4.5) Mission Statement:

To present Islam to people of all faiths, in accordance with Fiqah-e-Jaffaria.

To promote religious awareness among Muslims.

To strive for Muslim unity in Georgia, promote brotherhood and friendship with all Muslims and Non-Muslims, and build relationships with other religions all over the world through cooperation and mutual understanding.

➤ **ARTICLE 5: ORGANIZATION**

5.1) The Organization shall be managed in accordance with Islamic principles and teachings of I4 Masoomin.

5.2) The Organization shall have five Trustees.

- 5.3) The Organization shall have a working committee called “Organizing Committee”.
- 5.4) Collectively the Trustees and Organizing Committee shall be called “The Management Committee”.
- 5.5) The Management Committee shall abide by all Local, State and Federal laws of the United States of America.
- 5.6) The Management Committee shall meet once a month or when deemed necessary.
- 5.7) The Management Committee with the approval of two-thirds voting members may appoint a religious preacher “Aalim”, according to the needs of the community.
- 5.8) The Organization shall have at least two bank accounts, with at least two signatories for each account.
- A- First account should have enough funds to cover at least three months of expenses. For this account, signatories shall be President, one Trustee (CFO) and Finance Secretary.
- B- Second account’s signatories shall be two Trustees (CEO and CFO) and Finance Secretary.

5.9) Maulana Hussain Ali Nawab will be the official lifetime Election Commissioner for all Organization's elections. If Maulana Nawab is out of town or not available then we will wait for his return or availability, as his presence is a must.

5.10) Trustees will conduct the elections of the Organizing Committee, while Organizing Committee will conduct the elections of the Trustees.

5.11) Any dispute, religious or mundane, will be resolved by the Management Committee first; if the Management Committee is unable to resolve the dispute then the Committee reserves the right to invite Maulana Husain Ali Nawab for his advice, before any legal action is sought.

➤ **ARTICLE 6: TRUSTEES**

6.1) AGA Islamic Organization, Inc. shall have five (5) Trustees.

6.2) The Trustees shall be elected for a term of seven (7) years, with no term limit.

- 6.3) Each Trustee is required to be five (5) years paid member.
- 6.4) The Trustees must be legal permanent residents (Green Card holder or US Citizen) of United States.
- 6.5) Trustee shall be elected by the General Body.
- 6.6) The responsibilities of Trustees are as follows:
- 6.6.1) Uphold the Organization's Constitution.
  - 6.6.2) Monitor the activities of the Organizing Committee.
  - 6.6.3) In the event of any crisis, make every effort to be the first responders.
  - 6.6.4) Choose among them, a CEO and a CFO, as required by the State.
  - 6.6.5) Purchase or sell Organization's properties, the Trustees are required to have absolute majority to carry out this act.
  - 6.6.6) Allowed to spend up to \$50,000 with Management Committee's approval. Anything over \$50,000 shall require authorization by the General Body.
- 6.7) The Trustees have the authority to remove any or all members of Organizing Committee, if they are found violating the constitution;

the Trustees are required to have absolute majority to carry out this act.

6.8) The Trustees shall have voting rights in Organization's affairs.

6.9) A Trustee can be removed by the General Body by simple majority, with a quorum of at least 75% of the eligible members, or four other Trustees if:

6.9.1) He violates the Constitution.

6.9.2) He is convicted of a crime.

6.9.3) He misses six (6) consecutive monthly meetings.

6.9.4) He is found displaying unethical behavior.

6.9.5) He doesn't attend 75% of the programs for a period of two years.

6.10) If a Trustee position is vacated then it shall be filled by the General Body through election, within ninety (90) days.

➤ **ARTICLE 7: ORGANIZING COMMITTEE**

7.1) The Organizing Committee will comprise of five (5) members, elected by the General Body to serve for a term of three (3) years, with no term limit.

7.2) The Organizing Committee members shall have voting rights in Organization's affairs.

7.3) The Organizing Committee may have up to five (5) volunteers to assist them in Organization's affairs.

7.4) Designations and Functions assigned to the Organizing Committee members are stated below:

7.4.1) **PRESIDENT**

7.4.1.1) Uphold Organization's Constitution.

7.4.1.2) Preside over and execute all Management Committee meetings.

7.4.1.3) Oversee membership drive and Organizational affairs.

7.4.1.4) Deliver biannual address and present progress report to the General Body.

7.4.1.5) Extend and hold open communication channels and work as an ambassador of the Organization with other Organizations.

7.4.1.6) The President shall have the authority to fill a vacant Organizing Committee member position with the approval of at least one other Organizing Committee member.



## 7.4.2) GENERAL SECRETARY

- 7.4.2.1) Uphold Organization's Constitution.
- 7.4.2.2) Work under President's direction in accordance with the Constitution.
- 7.4.2.3) Call, coordinate and attend Management Committee monthly meetings. Prepare the agenda with Trustees and Organizing Committee members. Log meeting minutes.
- 7.4.2.4) Execute and assign tasks pertaining to Organizational functions.
- 7.4.2.5) Coordinate community growth, religious and spiritual needs of the community and reach out for new membership.
- 7.4.2.6) Maintain all documents and correspondence with other Organizations.
- 7.4.2.7) Arrange and coordinate the Organization's events of our general community.
- 7.4.2.8) In the event of President's removal from office, the General Secretary will become the Acting President until the position is

filled by the General Body through election, within thirty (30) days.

**7.4.3) FINANCE SECRETARY**

- 7.4.3.1) Uphold Organization's Constitution.
- 7.4.3.2) Work under President's direction in accordance with Constitution.
- 7.4.3.3) Maintain Organization's financial accounts.
- 7.4.3.4) Maintain records of accounts and expenditures reports.
- 7.4.3.5) Submit an annual financial report to the General Body, duly audited by a CPA.
- 7.4.3.6) Execute joint signature with aforementioned signatories on bank drafts, checks and other funds in any shape or form, issued out of Organization's accounts.
- 7.4.3.7) Additional power to call upon emergency meetings of the Organizing Committee and/or Trustees to discuss any financial matter when deemed necessary.

**7.4.4) COMMUNICATION SECRETARY**

- 7.4.4.1) Uphold Organization's Constitution.

- 7.4.4.2) Work under President's direction in accordance with Constitution.
- 7.4.4.3) Coordinate as a liaison between all members of Organization.
- 7.4.4.4) Assist the General Secretary in coordinating the Organization's events of our general community.
- 7.4.4.5) Reach out to the community for religious needs.
- 7.4.4.6) Responsible for communication to the community through all available electronic and print media.

7.4.5) JOINT SECRETARY

- 7.4.5.1) Uphold Organization's Constitution.
- 7.4.5.2) Work under President's direction in accordance with Constitution.
- 7.4.5.3) Arrange Niaz for all events.
- 7.4.5.4) Maintain storage and supplies.
- 7.4.5.5) Responsible for property maintenance.

➤ **ARTICLE 8: MEMBERSHIP**

8.1) Membership is limited to Asna-e-Ashri Muslims, who are not against Azadari and Matam.

8.2) Muslims of other faiths are encouraged to join the Organization as Honorary Members, provided they accept the Constitution.

8.3) Members are required to uphold the Organization's Constitution, and are encouraged to participate in its activities.

8.4) Membership contributions/dues are as follows:

8.4.1) Family: \$50 per month.

8.4.2) Individual (18 years or older): \$25 per month.

8.4.3) Student (18 years or older): \$15 per month.

8.3) In order to maintain the membership, minimum required dues of the member(s) should be paid each calendar year. Membership can be restored if outstanding dues are paid within three months of the next year.

8.4) Any member interested in the Management Committee position shall submit his candidacy in writing or Organization's members can

nominate any member for a position with his written consent, thirty (30) days prior to elections.

8.5) Members interested in Management position must be legal permanent residents (Green Card holder or US Citizen) of United States, need to be at least five (5) years contributing members and with at least 75% programs attendance.

8.6) Members interested in Management position need to be at least twenty one (21) years of age.

8.7) Members interested in Management position should not be against any form of Azadari and Maatam, including Zanjeer and Qama zani, and possess strong ethical and moral character.

8.8) Members interested in Management position cannot be position holders in any other Islamic Organization.

8.9) Only two (2) years fully paid members have the right to vote.

8.10) The Management Committee shall have the authority to cancel anyone's membership, if that person commits a crime and/or is involved in any unethical behavior that may damage Organization's reputation.

➤ **ARTICLE 9: AMENDMENTS**

- 9.1) Any proposal for amendment must be presented to the General Secretary at least one week prior to the General Body Meeting.
- 9.2) General Body shall have the authority to approve or reject any proposal by simple majority.
- 9.3) In order to have voting rights for amending the constitution, the General Body participants should be fully paid members for two consecutive years.
- 9.3) No amendment can be presented for a vote without the attendance of a minimum quorum of 75% of the eligible members.
- 9.4) In the scenario of inadequate quorum, the Management Committee shall have the right to approve or reject the proposed amendments.

➤ **ARTICLE 10: GENERAL ASSEMBLY**

- 10.1) The Organization shall hold General Body Meeting, at least twice a year.
- 10.2) The President shall present his report to the General Body.

➤ *ARTICLE II: DISSOLUTION*

II.1) In the event of Organization's dissolution, all the proceedings will be donated to any Shia Organization(s) that meets our Constitutional criteria.

*END OF CONSTITUTION*